MEMORANDUM

Date: August 25, 2014
To: Dallas County Juvenile Board
From: Dr. Terry S. Smith, Director
Re: Continuation of Non-Residential Services Contracts for FY 2015

Background of Issue:

The Juvenile Department historically contracts with community-based programs to provide non-residential services for the youth we serve. The Department began FY2014 with the renewal of six (6) existing non-residential services contracts that were awarded under RFP # 2011-073-5568 (Order Nos. 2012-080 and 2012-099). Subsequently, the Juvenile Board ratified the execution of eight (8) new contracts in FY2013 under Request for Proposals # 2012-078-6081 (Order No. 2012-090). Currently, the Department has a total of sixteen (16) non-residential programs offered by eleven (11) different contractors.

RFP # 2011-073-5568 and 2012-078-6081 as well as the related contract documents included language which allows for annual renewal of the contract for four (4) and three (3) additional twelve (12) month periods, respectively, without participating in the RFP process if the provider met all contractual obligations and operated an effective program.

The Juvenile Department has completed the FY2014 performance evaluation process. The purpose of this briefing is to request authorization to renew the recommended non-residential services contracts for utilization in FY2015.

Performance Evaluation Process:

The Juvenile Department’s contract renewal process requires the existing service providers to submit a ‘Letter of Intent’ to continue contracting with the Department. Contract renewal is not guaranteed, and renewal is contingent upon positive results received during the Juvenile Department evaluation process and continued need for the service provided. All eleven (11) of the existing contractors responded indicating their intent to renew their contract.

The programs were evaluated based on the Juvenile Department’s analysis of the performance outcome data for FY2013 and the outcome of fiscal audits and annual site reviews. Attachment One provides a detailed description of the evaluation criteria. Attachment Two provides a consolidated score sheet listing each existing contractor, the score for each criterion, and the final calculated score received by each contractor. Attachments Three (A-D) details the scoring for each criterion. Attachment Four (A) provides a three (3) year historical data comparison on total recidivism, successful discharge history and standard lengths of stay for
each service category. Attachments Four (B-C) provides the statistical data extracted from the Department’s TechShare system which was utilized to evaluate the contractor’s performance. Attachments Five (A-B) provide data on the profile of the youth referred to the programs and the types of offenses related to the referrals.

A minimum evaluation score of seventy (70) points was required in order for the service provider to be considered for contract renewal for FY2015. The names of the service providers, their respective service category and final evaluation score for this process are provided below:

<table>
<thead>
<tr>
<th>#</th>
<th>Service Providers</th>
<th>Service Categories</th>
<th>Total Evaluation Scores</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Big Thought, Inc.</td>
<td>1. Art Education</td>
<td>80</td>
</tr>
<tr>
<td>2</td>
<td>Child &amp; Family Guidance Centers</td>
<td>1. Family Preservation Program</td>
<td>60</td>
</tr>
<tr>
<td>3</td>
<td>Dallas Challenge, Inc.</td>
<td>1. Outpatient Substance Abuse Treatment</td>
<td>75</td>
</tr>
<tr>
<td>4</td>
<td>Family Place</td>
<td>1. Counseling Services</td>
<td>83</td>
</tr>
<tr>
<td>5</td>
<td>Goodwill Industries of Dallas</td>
<td>1. Alternative Education/GED</td>
<td>N/S</td>
</tr>
<tr>
<td>6</td>
<td>M.Y. G.I.R.L.S.</td>
<td>1. Mentoring Program</td>
<td>77</td>
</tr>
<tr>
<td>7</td>
<td>Styles of Music Productions</td>
<td>1. Mentoring Program</td>
<td>78</td>
</tr>
<tr>
<td>8</td>
<td>VisionQuest National</td>
<td>1. Family Preservation Program</td>
<td>N/S</td>
</tr>
<tr>
<td>9</td>
<td>Youth Advocate Programs, Inc.</td>
<td>1. Detention Alternative Programs</td>
<td>66</td>
</tr>
<tr>
<td></td>
<td></td>
<td>2. Family Preservation Program</td>
<td>51</td>
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<tr>
<td></td>
<td></td>
<td>3. Intensive Gang Intervention/Prevention Services</td>
<td>72</td>
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<tr>
<td></td>
<td></td>
<td>4. Wraparound Services</td>
<td>68</td>
</tr>
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</table>

N/S = indicates programs not scored due to the program being new and/or underutilized during the review period.

**Contract Renewal Recommendations:**

The total evaluation scores for six (6) of the existing programs met or exceeded the required minimum score of 70 points. Two (2) of the existing programs were not scored in the evaluation process due to the programs being new and/or underutilized during the review period. Although, the remaining four (4) programs scored below the required minimum score, they are being recommended for contract award with a Corrective Action Plan (CAP) for FY2015 to address the areas of deficiency.

**Performance Overview:**

Prior to October 1, 2014, goals and objectives will be established for non-residential service providers for FY2015, using the performance data gathered during the evaluation process as a baseline. Service providers will be evaluated against this standard as part of the FY2016 evaluation process. Juvenile Department staff will provide technical assistance throughout FY2015 to ensure that the service providers understand the goals and objectives as well as the methods that will be used to evaluate their performance.
Impact on Operations and Maintenance:

The Contract Services Unit will continue to monitor these contracts, review the programs and evaluate their effectiveness. Field Probation Officers will refer youth to these programs. Financial and programmatic audits will be conducted to ensure quality programming.

Strategic Plan Compliance:

This request conforms to the Dallas County Strategic Plan – Vision 3 Dallas County is safe, secure, and prepared by expanding disposition alternatives with regard to treatment for youth/families involved in the juvenile justice system.

Legal Information:

Assistant District Attorney, Denika Caruthers has reviewed the contract renewal process, and determined that during renewal years it is not necessary to re-issue new contracts, and thus no signatures are required. Any fiscal or programmatic changes to existing contracts will be submitted to the Juvenile Board and Commissioners Court for review through a contract amendment process.

Financial Impact / Considerations:

The contracts being recommended for renewal will be funded from the Juvenile Department’s budget (5110), and through grants provided by the Texas Juvenile Justice Department (TJJD).

Non-residential services are used for three (3) main populations: 1) youth who are released from Detention and allowed to return home while awaiting Court; 2) youth on probation who have a need for support services to improve their chances of successfully completing probation without needing placement; and 3) youth returning from residential placement whose aftercare plan indicates a need for support services.

The Juvenile Department will continue efforts to utilize North Star, Medicaid, third party insurance, and other community resources when available.

Project Schedule Implementation:

The renewal process allows programming to continue without interruption. The Juvenile Department’s Contract Services division facilitated that process and continues to provide technical assistance to resolve issues pertaining to service delivery and contract compliance. Each contractor will participate in an annual program audit during FY 2015.

M/WBE Information:

All of the service providers being recommended for contract renewal have submitted the required updated M/WBE information for FY2015. Dallas County’s Minority Business Officer works directly with the contractors to ensure compliance in this area. M/WBE profile information on the recommended contractors is included in this briefing (Attachment Six).
Recommendation:

It is recommended that the Dallas County Juvenile Board approve the Juvenile Department’s request to renew the existing non-residential services contracts with the above listed providers for fiscal year 2015.

Recommended by:

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Dr. Terry S. Smith, Director
Dallas County Juvenile Department