



# Justice Center

THE COUNCIL OF STATE GOVERNMENTS

## FY23 Justice and Mental Health Collaboration Program (JMHCP) Solicitation Webinar

Tuesday, February 14, 2023 | 3:00 p.m. ET



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

# Presentation Outline

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- I. Welcome and Introductions
- II. Overview of Bureau of Justice Assistance, The Council of State Governments Justice Center, Justice and Mental Health Collaboration Program
- III. Award Information
- IV. Budget
- V. Application Criteria
- VI. Submission Requirements
- VII. Questions and Answers

# Speakers

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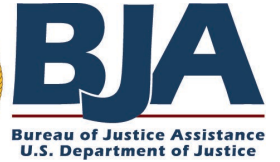
- Maria Fryer, *Justice Systems and Mental Health Policy Advisor, Bureau of Justice Assistance, U.S. Department of Justice*
- Nikisha Love, *State Policy Advisor, Bureau of Justice Assistance, U.S. Department of Justice*
- Ayesha Delany-Brumsey, *Director, Behavioral Health, The Council of State Governments Justice Center*

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# What is the Office of Justice Programs?



- The Office of Justice Programs (OJP) provides grant funding, training, research, and statistics to the criminal justice community.
- OJP is one of three grant-making components of the Department of Justice along with the Office on Violence Against Women (OVW) and the Office of Community Oriented Policing Services (COPS).

## Office of Justice Programs

**BJA** - Bureau of Justice Assistance

**BJS** - Bureau of Justice Statistics

**NIJ** - National Institute of Justice

**OVC** - Office for Victims of Crime

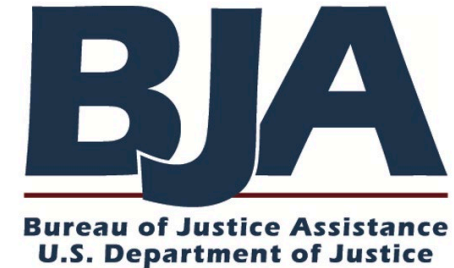
**OJJDP** - Office of Juvenile Justice and Delinquency Prevention

**SMART** - Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking

# U.S. Department of Justice Bureau of Justice Assistance

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**Mission:** BJA's mission is to provide leadership and services in grant administration and criminal justice policy development to support state, local, and Tribal justice strategies to achieve safer communities. BJA works with communities, governments, and nonprofit organizations to reduce crime, recidivism, and unnecessary confinement, and promote a safe and fair criminal justice system.



[www.bja.gov](http://www.bja.gov)







**BJA Director  
Karhlton F. Moore**

Appointed by President Biden in February 2022, Director Moore leads BJA’s programmatic and policy efforts on providing a wide range of resources, including training and technical assistance, to law enforcement, courts, corrections, treatment, reentry, justice information sharing, and community-based partners to address chronic and emerging criminal justice challenges nationwide.

Policy Office	Programs Office	Operations Office	Public Safety Officer Benefits Office
<p>Provides national leadership to criminal justice organizations that partner with BJA to identify effective program models for replication and infuse data-driven, evidence-based strategies into operational models, practices, and programs.</p>	<p>Administers state, local, Tribal, and territorial grant programs. It acts as BJA’s direct line of communication to states, local jurisdictions, territories, and Tribal governments by providing customer-focused grants management support and careful stewardship over federal funds.</p>	<p>Coordinates all communication, formulates and executes the budget, manages contracts, measures grantees’ performance, and provides administrative support to BJA.</p>	<p>Provides death and education benefits to survivors of fallen law enforcement officers, firefighters, and other public safety officers, and disability benefits to officers catastrophically injured in the line of duty.</p>

# Five Major Strategic Focus Areas

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1. Improving public safety through measures that build trust with the community and ensure an effective criminal justice system
2. Reduction in recidivism and prevention of unnecessary confinement and interactions with the criminal justice system
3. Integration of evidence-based, research-driven strategies into the day-to-day operations of BJA and the programs BJA administers and supports
4. Increasing program effectiveness with a renewed emphasis on data analysis, information sharing, and performance management
5. Ensuring organizational excellence through outstanding administration and oversight of all of BJA's strategic investments





**Fund** – Invest diverse funding streams to accomplish goals.

**Educate** – Research, develop, and deliver what works.

**Equip** – Create tools and products to build capacity and improve outcomes.

**Partner** – Consult, connect, and convene.

# The Council of State Governments Justice Center

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We are a national nonprofit, nonpartisan organization that combines the power of a membership association, serving state officials in all three branches of government, with policy and research expertise to develop strategies that increase public safety and strengthen communities.

# How We Work

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- We bring people together
- We drive the criminal justice field forward with original research
- We build momentum for policy change
- We provide expert assistance

# Overview of the Justice and Mental Health Collaboration Program (JMHCPC)

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JMHCPC specifically funds collaborative programs to reduce criminal justice involvement by and improve outcomes for individuals with mental health disorders (MHDs) or co-occurring mental health and substance use disorders (MHSUDs) who have come into contact with the CJ system or are leaving a custodial setting.

# Connect & Protect for Law Enforcement

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This solicitation is one of two solicitations available as part of the Justice and Mental Health Collaboration Program funding in FY2023.

For **law enforcement-focused projects**, see the separate law enforcement-focused solicitation entitled "*Connect and Protect: Law Enforcement Behavioral Health Response Program.*"

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# Specific Information: Program Activities

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Program activities include the following:

- Connecting individuals who have MHDs or MHSUDs with treatment and social services through support for the 988 national suicide and mental health crisis lifeline with programs and services including case management, crisis stabilization units and pre-arrest diversion,
- Creating or expanding mental health courts or other court-based approaches to preliminarily qualified individuals,
- Increasing prosecutor- or defense-led diversion strategies

# Specific Information: Program Activities

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Program activities include the following (cont.):

- Creating connections with entities and/or providing supported employment services for people with behavioral health needs, utilizing specialized caseloads for probation,
- Cross-system training of public safety officials and mental health providers, and
- Increasing intergovernmental cooperation between state and local governments to support individuals with MHDs or MHSUDs.

# Specific Information

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- For the purposes of this FY23 JMHCP solicitation, the definition of someone with MHD and the services that could be provided to individuals through this program **includes individuals with traumatic brain injury (TBI) and post-traumatic stress disorder (PTSD)**.
- Like other mental health conditions, TBI and PTSD are chronic diseases that may cause cognitive and psychological impairment.

# Eligible Applicants

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City or township governments, county governments, Native American Tribal governments (federally recognized), public and state-controlled institutions of higher education, special district governments, state governments, and other

[Directory of State Mental Health Authorities \(samhsa.gov\)](https://www.samhsa.gov)

# Eligible Applicants (cont.)

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BJA will *only* accept applications that demonstrate that the proposed program will be administered jointly by

- An agency with responsibility for **criminal or juvenile justice activities**; and
- **A mental health agency.**

# Goals

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JMHCP offers grants to help eligible entities plan, implement, or expand comprehensive collaboration programs to improve public safety and public health for preliminarily qualified individuals with MHDs (including people with TBI and PTSD) or MHSUDs who come in contact with the CJ system.

The definition of “preliminarily qualified offender” is outlined in the 21st Century Cures Act and codified at 34 U.S.C. 10651(9)(A). See text at: [Text - H.R.34 - 114th Congress \(2015-2016\): 21st Century Cures Act | Congress.gov | Library of Congress.](#)



# Objectives

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1. Enhance, expand, and operate mental health drop-off crisis stabilization treatment centers that provide 24/7 support for law enforcement, criminal justice agencies, and people who come in contact with the criminal justice system. These centers can provide, but are not limited to, the following services: screening and assessment, crisis care, residential treatment, assisted outpatient mental health treatment, primary health care services, telehealth, competency restoration, community transition, and other supports such as connections to housing.
2. Increase the community's workforce capacity for certified mental health peer support specialists and increase the availability of wraparound services to support people with MHDs or MHSUDs.

# Objectives (cont.)

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3. Build or expand capacity to identify, treat, and support the recovery of individuals at the intersection of justice and mental health at the state, Tribal, and local levels.
4. Build or expand existing justice and mental health collaboration programs across people and places at any point in the criminal justice system—such as jails, courts, and prosecutors—as well as community supervision and/or capacity building for criminal justice professionals to target individuals with MHDs (including people with TBI and PTSD) or MHSUDs at risk of recidivism. For law enforcement-focused projects, see the separate solicitation entitled “Connect and Protect: Law Enforcement Behavioral Health Response Program.”

# Deliverables

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Requires a two-phase process consisting of planning and implementation activities.

- The planning phase will be up to 12 months, during which the recipient will have access to only \$100,000 in award funds for completion of the phase.
- The implementation phase will begin once the grantee has met the requirements of the planning phase, to include the recipient's completion and BJA's approval of the required "Planning and Implementation Guide," and it will continue for the remaining time of the grant.
- Applicants must demonstrate that at least one criminal justice agency and one mental health agency will participate in the administration of the program through established roles and responsibilities described in an attached memorandum of understanding (MOU).

# Other Deliverables

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1. Develop a detailed implementation plan that follows the format provided by BJA's training and technical assistance provider and aligns with the objectives listed previously.
2. Create a public-facing report that includes information on the program's available resources to support community education and advocacy; describe how demographic data were used to target a diverse population and include qualitative and quantitative information such as efficiencies and challenges that will increase access and inclusion and the number of people leaving the justice system and successfully connected to services.

# Other Deliverables (cont.)

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3. Incorporate training and technical assistance information and best practice guidance, which will be delivered by BJA's training and technical assistance provider, into the program planning and implementation guide.
4. Submit a sustainability plan prior to the closeout of the program. Include a description of the process for obtaining the necessary support to sustain and continue the proposed collaboration program following the conclusion of federal support.

# Priority Areas

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- Supporting Executive Order 13985, *Advancing Racial Equity and Support for Underserved Communities Through the Federal Government*
- BJA will give priority consideration to rural communities.



# Program-Specific Priority Areas

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- Promote effective strategies for identification and treatment of women with MHDs who are involved with the criminal justice system.
- Promote effective strategies to expand the use of mental health courts and related services.
- Propose interventions that have been shown by empirical evidence to reduce recidivism.
- When appropriate, use validated assessment tools to identify and prioritize individuals with a moderate or high risk of recidivism and a need for treatment services.

# Program-Specific Priority Areas (cont.)

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- Demonstrate and ensure that funds are used for public health and public safety.
- Demonstrate active participation of co-applicants in administering the program.
- Document, in whole or in part, that funds used for treatment of incarcerated populations will provide transition and reentry services for such individuals.

# Award Information

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**Anticipated Number of Awards: 30**

**Anticipated Maximum Dollar Amount of Awards: \$550,000**

**Period of Performance Start Date: 10/1/23**

**Period of Performance Duration: up to 36 months**

**Anticipated Total Amount to be Awarded Under Solicitation:  
\$17,000,000**

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# Budget

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- The applicant should identify within their budget which items, services, etc. will/would be covered by **matching sources** and **explain what type of match** will be provided.
- Applicants should structure their budgets to allocate \$100,000 to complete the planning phase within 12 months of receiving final OJP approval of the project's budget.
- The applicant will need to clearly identify which budget line items are planning costs.
- While applicants will be required to submit a budget for the entire 36-month project at the time of application submission, applicants may have the opportunity to revise their budget based on any outcomes from the planning phase.

# Budget (cont.)

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- Program budget approval and coordination with BJA and a technical assistance coordinator are **required to complete the planning phase before beginning the implementation phase.**
- Award funds may **not** be used for the following: prizes, rewards, entertainment, trinkets, or any other monetary incentives; client stipends; gift cards; vehicle purchases; and food/beverages.
- The use of BJA grant funds for unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV) and all accompanying accessories to support UAS or UAV, is unallowable.



# Budget-Cost Sharing/Matching

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This solicitation requires an **escalating percentage cash or in-kind match**.

- For years 1 and 2, a 20 percent match is required. For year 3, a 40 percent match is required.
- Federal funds awarded under this solicitation may not cover more than 80 percent of the total costs of the project being funded in years 1 and 2 and 60 percent in year 3 of the total costs of the project being funded.
- An applicant must identify the source of the 20 percent and 40 percent non-federal portion of the total project costs and how they will use match funds.
- If an award recipient's proposed match exceeds the required match amount, and OJP approves the budget, the total match amount in the approved budget becomes mandatory and subject to audit. ("Match" funds may be used only for purposes that would be allowable for the federal funds.)
- Recipients must satisfy this match requirement with cash or in-kind match.

# Award Conditions: Match Requirement

I was awarded \$550,000 from BJA. How much is the match?



Total Federal Award Amount = \$550,000. Total years 1&2 federal expenditures = \$200,000. Year 3 federal expenditures = \$350,000

**Step 1: Divide Federal Expenditures by Federal Share % to find total project cost**

- Years 1&2:  $\$200,000 / 80\% = \$250,000$
- Year 3:  $\$350,000 / 60\% = \$583,334$  (rounded up)

**Step 2: Subtract Federal Amount from Total Project Cost = Non-Federal Amount (Match)**

- Years 1&2:  $\$250,000 - \$200,000 = \$50,000$
- Year 3:  $\$583,334 - \$350,000 = \$233,334$

**Federal Award Amount = \$550,000**

**Non-Federal Amount (Match) \$50,000 (years 1&2) + \$233,334 (year 3) = \$283,334**

**Total Project Cost (Federal + Match) = \$833,334**

# Budget

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**TIP: Subawards versus Procurement Contracts:** You should carefully review the OJP Grant Application Resource Guide (linked in the solicitation) subsection titled “Information on Proposed Subawards (if any) and Proposed Procurement Contracts (if any)” and the resources linked therein to ensure you properly categorize your costs in these sections. There are different grants administrative requirement related to each; for example, a procurement contract requires full and open competition while a subaward does not.

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# Application Information

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What an application should include:

- Proposal Abstract
- Proposal Narrative
- Budget Web-Based Form (The web-based form includes the budget details and the budget narrative.)
- MOU between a criminal justice agency and a mental health agency to demonstrate partnership
- Those entities applying as “other” mental health agencies must attach documentation to support their designation as a state or local government provider.

# Application Information (cont.)

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The applicant will submit the **project's goals, objectives, deliverables, and timeline** in the JustGrants web-based form. The applicant will also enter the projected fiscal year and quarter that each objective and deliverable will be completed.

Please refer to the [Application Submission Job Aid](#) for step-by-step directions.

# Budget and Associated Documentation

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- Applicants should structure their budgets to **allocate \$100,000 to complete the planning phase within 12 months** of receiving final OJP approval of the program's budget. The applicant will need to clearly identify which budget line items are planning costs.
- While applicants will be required to **submit a budget for the entire 36-month program** at the time of application submission, applicants may revise their budgets based on any outcomes resulting from the planning phase.



# Memoranda of Understanding (MOU) and Other Supportive Documents

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Applicants should include, as a basic minimum requirement, a Memorandum of Understanding to demonstrate partnership between a criminal justice/juvenile justice entity and a mental health service provider as partnering organizations. The MOU can be submitted in outline form and does not have to be signed at the time of submission. Additional letters that outline subcontract commitments of staff time, space, services or other project needs, although important during the planning phase, are not a basic minimum requirement at the time of application.

# Application Criteria

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## Review Criteria:

- I. Statement of the Problem/Description of the Issue (15%)
- II. Project Design and Implementation (40%)
- III. Capabilities and Competencies (30%)
- IV. Plan for Collecting the Data Required for this Solicitation's Performance Measures (5%)
- V. Budget (10%)

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# Submission Requirements

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- Applicants will submit an **SF-424** and an **SF-LLL** in Grants.gov by **8:59 p.m. ET on March 21, 2023**, at <https://www.grants.gov/web/grants/register.html>.
- Applicants must submit the **full application**, including attachments, in JustGrants by **8:59 p.m. ET on March 28, 2023**, at [JustGrants.usdoj.gov](https://www.justgrants.usdoj.gov).
- For additional information, see “How to Apply” section in the [OJP Grant Application Resource Guide](#) and the [DOJ Application Submission Checklist](#).

# Submission Information

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- **Registration:** Before submitting an application, all applicants must register with the System for Award Management (SAM). You must renew and validate your registration every 12 months. If you do not renew your SAM registration, it will expire. An expired registration can delay or prevent application submission in Grants.gov and JustGrants. Registration and renewal can take up to 10 business days to complete.
- **Two-Step Submission:** Applications must be submitted to DOJ electronically through a two-step process via Grants.gov and JustGrants.

# Submission Information (cont.)

**Step 1:** The applicant must submit by the Grants.gov deadline the required **Application for Federal Assistance standard form (SF-424)** and a **Disclosure of Lobbying Activities (SF-LLL)** form when they register in Grants.gov at <https://www.grants.gov/web/grants/register.html>. **Submit the SF-424 and SF-LLL as early as possible, but no later than 48 hours before the Grants.gov deadline.** If an applicant fails to submit in Grants.gov, they will be unable to apply in JustGrants.

For technical assistance with submitting the SF-424 and a SF-LLL in Grants.gov, contact the Grants.gov Customer Support Hotline at 800-518-4726, 606-545-5035, [Grants.gov Customer Support](#), or [support@grants.gov](mailto:support@grants.gov). The Grants.gov Support Hotline operates 24 hours a day, 7 days a week, except on federal holidays.

# Submission Information (cont.)

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**Step 2: The applicant must** submit the **full application**, including attachments, in JustGrants at [JustGrants.usdoj.gov](https://JustGrants.usdoj.gov) by the JustGrants application deadline.

For technical assistance with submitting the **full application** in JustGrants, contact the JustGrants Service Desk at 833-872-5175 or [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov). The JustGrants Service Desk operates 7 a.m. to 9 p.m. ET Monday–Friday and 9 a.m. to 5 p.m. ET on Saturday, Sunday, and Federal holidays.

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# Questions and Answers

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# Contact Information

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- Maria Fryer, Justice Systems and Mental Health Policy Advisor, U.S. Department of Justice, Bureau of Justice Assistance, [Maria.Fryer@usdoj.gov](mailto:Maria.Fryer@usdoj.gov)
- Nikisha Love, State Policy Advisor, U.S. Department of Justice, Bureau of Justice Assistance, [Nikisha.Love@usdoj.gov](mailto:Nikisha.Love@usdoj.gov)
- Ayesha Delany-Brumsey, Director, Behavioral Health, The Council of State Governments Justice Center, [adelanybrumsey@csg.org](mailto:adelanybrumsey@csg.org)

# Thank You!

Join our distribution list to receive updates and announcements:

<https://csgjusticecenter.org/resources/newsletters>

For more information, please contact Ayesha Delany-Brumsey at  
[adelanybrumsey@csg.org](mailto:adelanybrumsey@csg.org)

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