

BUREAU OF JUSTICE ASSISTANCE

**FUNDING OPPORTUNITY:  
FISCAL YEAR 2024  
SECOND CHANCE ACT PROGRAMS**

**Improving Substance Use Disorder Treatment  
and Recovery Outcomes for Adults in Reentry**

**April 2, 2024**



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

# Presenters



**Margaret (Meg) Chapman** – Policy Advisor, Bureau of Justice Assistance, U.S. Department of Justice



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# Agenda

**Welcome and Introduction to OJP and BJA**

**Program Overview**

**Eligibility and Application Requirements**

**Application Resources**

**Q&A**

## SECTION 1

# WELCOME AND INTRODUCTION



**BJA**  
Bureau of Justice Assistance  
U.S. Department of Justice

# What is the Office of Justice Programs?

- The Office of Justice Programs (OJP) provides grant funding, training, research, and statistics to the criminal justice community.
- OJP is one of three grant-making components of the Department of Justice along with the **Office on Violence Against Women (OVW)** and the **Office of Community Oriented Policing Services (COPS)**.

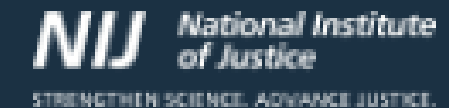
**BJA** – Bureau of Justice Assistance



**BJS** – Bureau of Justice Statistics



**NIJ** – National Institute of Justice



**OVC** – Office for Victims of Crime



**OJJDP** – Office of Juvenile Justice and Delinquency Prevention



**SMART** – Office of Sex Offender Sentencing, Monitoring, Apprehending, Registering, and Tracking

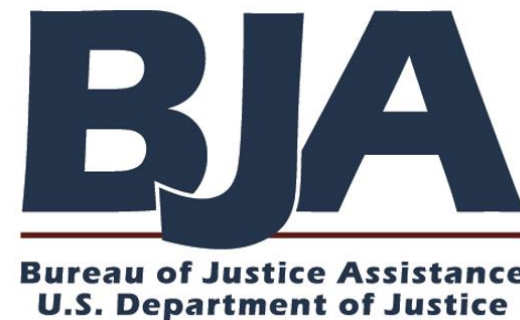




# U.S. Department of Justice Bureau of Justice Assistance

**Mission:** BJA's mission is to provide leadership and services in grant administration and criminal justice policy development to support state, local, and tribal justice strategies to achieve safer communities. BJA works with communities, governments, and nonprofit organizations to reduce crime, recidivism, and unnecessary confinement, and promote a safe and fair criminal justice system.

**Karhlton F. Moore, BJA Director**



<https://bja.ojp.gov/>



# How BJA Supports the Field



## Investments

Provide diverse funding to accomplish goals.



## Sharing Knowledge

Research, develop, and deliver what works to build capacity and improve outcomes.

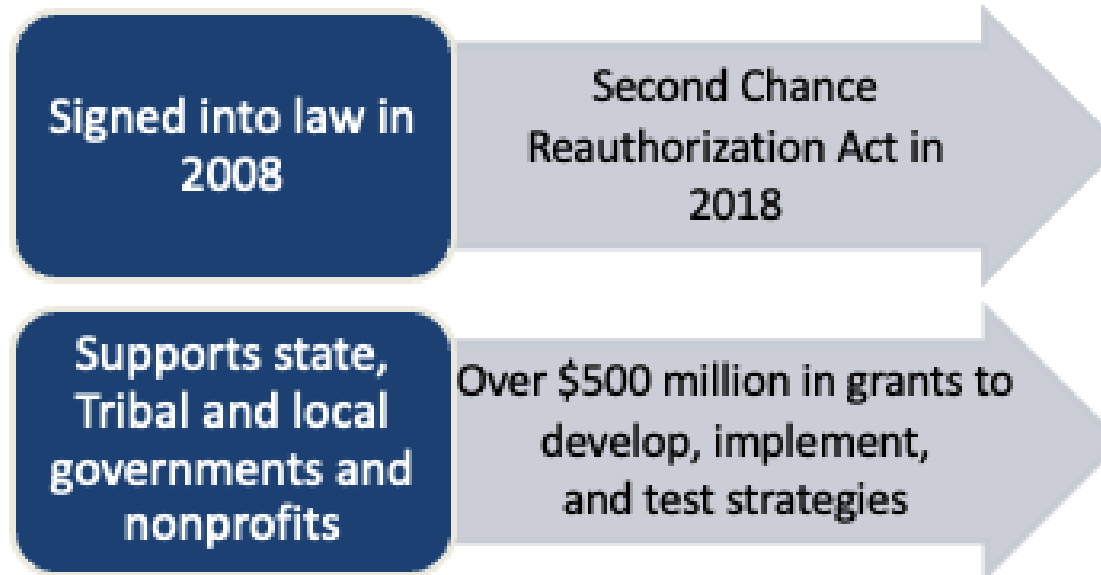


## Engagement

Consult, connect, and convene.

# The Second Chance Act (SCA)

- Funding to reduce recidivism and improve outcomes for youth and adults leaving detention and incarceration to return to their communities.





# Eight SCA Funding Opportunities

**Community Reentry**

**Improving Substance  
Use Disorder (SUD)  
Treatment and  
Recovery Outcomes for  
Adults in Reentry**

**Improving Adult  
Reentry Education and  
Employment Outcomes**

**Improving Adult and  
Youth Crisis  
Stabilization and  
Community Reentry**

**Pay for Success  
Initiative**

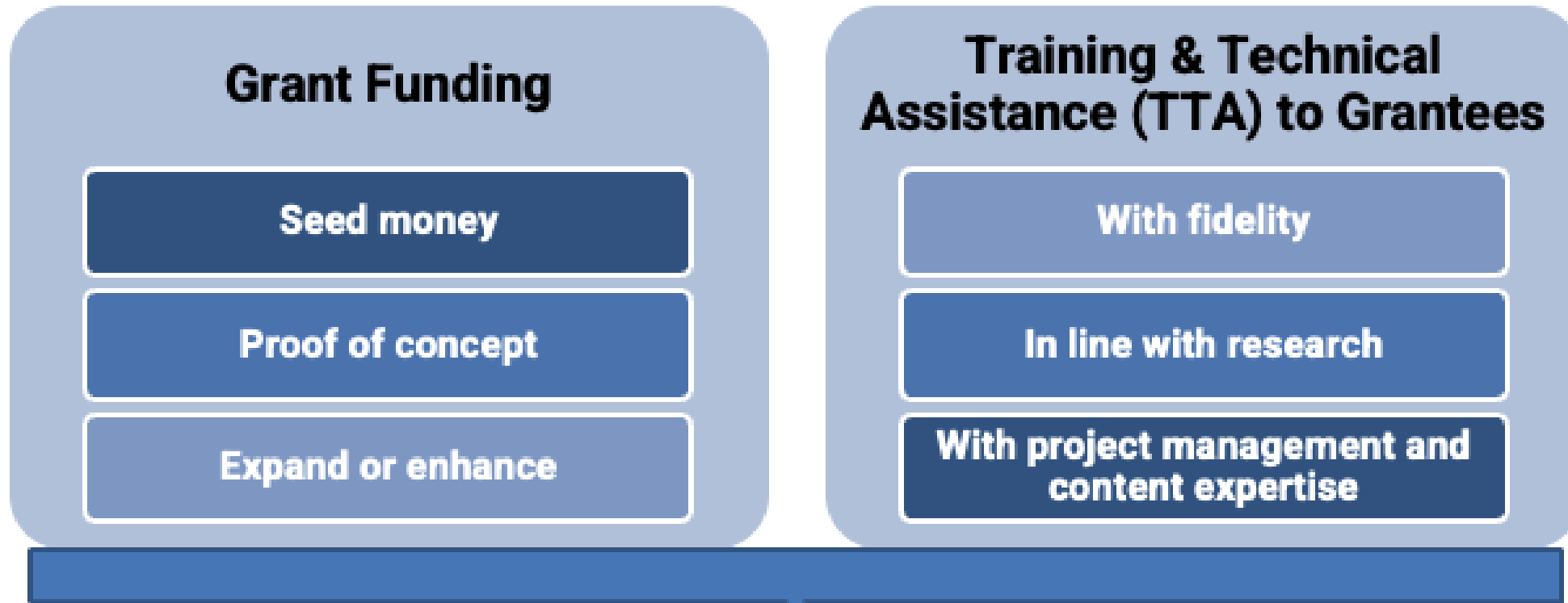
**Smart Supervision**

**Smart Reentry**

**Community  
Supervision**

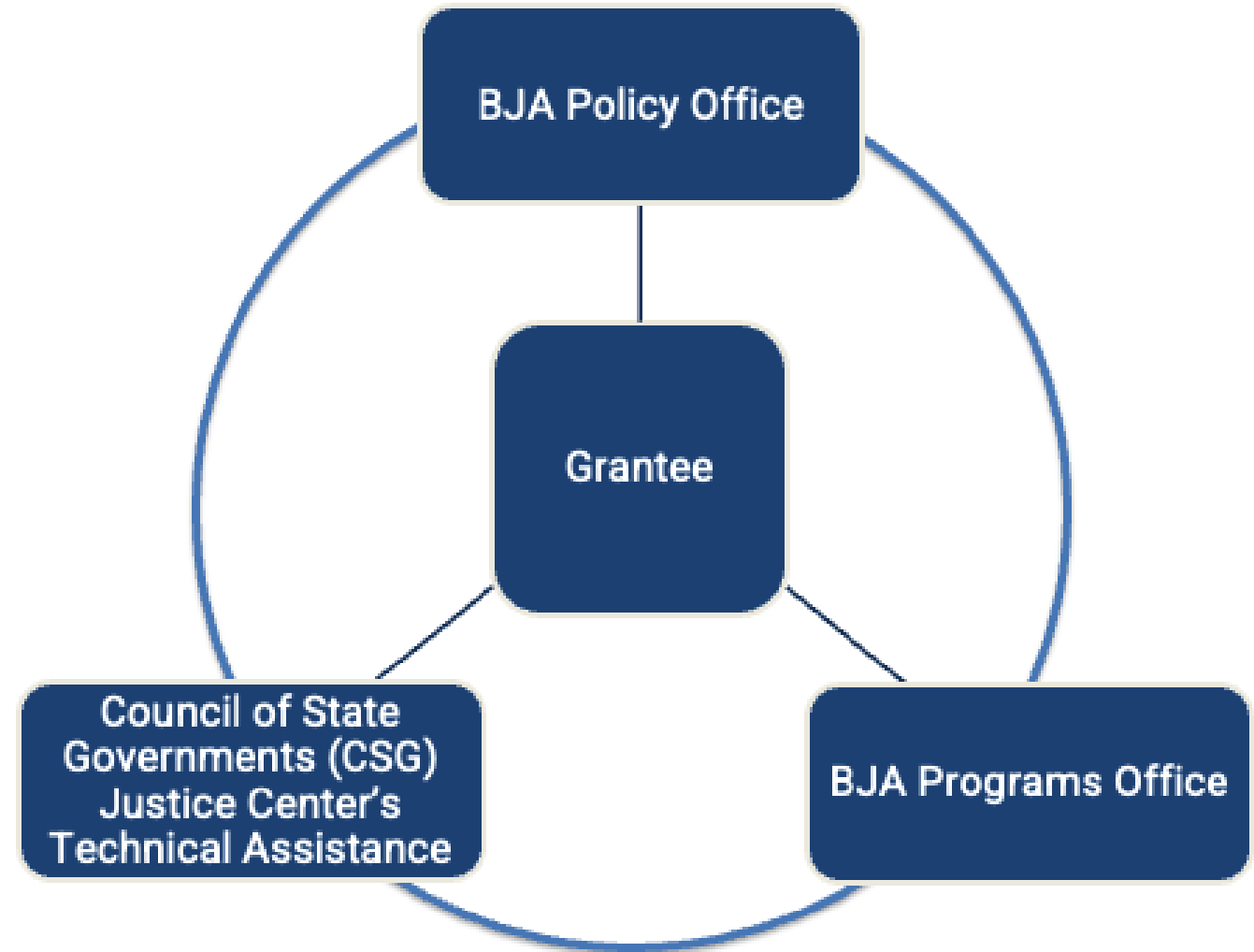
SCA Solicitations are available at: <https://bja.ojp.gov/funding/current>

# BJA's SCA Funding



National Reentry Resource Center (NRRC) to support SCA TTA providers and the reentry field

# BJA Grant Management Supports



# About NRRC

The Council of State Governments Justice Center operates the NRRC as a collaborative project of BJA and OJJDP.

The primary mission of the NRRC is to advance the knowledge base of the reentry field.

**The NRRC serves as a convener and coordinator of SCA grantees.**



## **Poll Question**

**Has your organization been awarded federal grants in the past?**

**Yes, my organization has extensive experience with federal grants.**

**Yes, though my organization does not currently have any federal grants.**

**My organization has limited experience with federal grants.**

**My organization is new to federal grants and looking to learn more!**

## SECTION 2

# IMPROVING SUD TREATMENT AND RECOVERY OUTCOMES FOR ADULTS IN REENTRY



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# FY2024 SUD Funding

Estimated number of awards: 6

Maximum award amount: Up to \$833,000

Performance duration: 36 months

# FY2024 SUD Funding Categories

Category 1: State, Local, and Tribal Governments

Category 2: Nonprofit Organizations



# SCA: Improving SUD Treatment and Recovery Outcomes for Adults in Reentry

Support state, local, and tribal governments and community-based nonprofit organizations to establish, expand, or improve treatment and recovery support services for people with SUDs during incarceration and upon reentry into the community.

# Program Goal and Objectives

Improve outcomes for adults with SUDs or co-occurring substance use and mental health disorders who are reentering communities following a period of incarceration.



# Allowable Uses of Grant Funds

Screening and  
Assessment

Case Planning  
and Case  
Management

Evidence-based  
Treatment and  
Programming

Family-based  
programming

Peer Support  
Services

Benefit  
Coordination  
and Information  
Sharing

Pre-Release  
Reentry  
Planning

Care  
Coordination and  
Recovery  
Support Services

# Improving Family-based SUD Treatment in Prisons

Applicants  
must:

- Integrate techniques to assess the strengths and needs of the incarcerated parents and their extended family.
- Ensure that each participant has access to consistent and uninterrupted care if transferred to a different correctional facility.
- Locate services in an area separate from the general population of the prison.

# OJP Priority Areas

- Priority Considerations Supporting Executive Order 13985, Advancing Racial Equity and Support for Underserved Communities Through the Federal Government
- Implement or expand access to medications for SUD combined with counseling and behavioral therapies.



# Examples of Potential Grant Programs

Partnership between a state or local corrections agency and nonprofit SUD treatment provider to provide pre- and post-release SUD treatment.

Partnership between a community supervision, corrections agency, and nonprofit SUD treatment provider to enhance gender-responsive treatment and reentry supports for women with SUDs on community supervision.

Partnership between pretrial services and a nonprofit SUD treatment provider supporting identification and connections to care for people with SUDs who are in pretrial status.

## SECTION 3

# ELIGIBILITY AND APPLICATION REQUIREMENTS



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# Eligible Applicants

State governments, city or township governments, county governments, Native American tribal governments

Nonprofits having a 501(c)(3) status with the IRS, other than institutions of higher education

Nonprofits that do not have a 501(c)(3) status with the IRS, other than institutions of higher education



# Application Requirements

- Application for Federal Assistance (SF-424) and SF-LLL
- Proposal Abstract
- Proposal Narrative
- Application Goals, Objectives, Deliverables and Timeline (Web-based Form)
- Budget Worksheet and Budget Narrative (Web-based Form)

See the grant solicitation for more details

# Application Requirements (cont.)

- 1 Signed Correctional Partner Agreement (Nonprofit Applicants Only)
- 2 Signed Mandatory Treatment Service Provider Certification
- 3 Signed Mandatory Assurance to Collect and Report on Recidivism

See the grant solicitation for more details

# Proposal Abstract

Include a summary of the purpose of the project, primary activities, expected outcomes, the service area, known intended beneficiaries, and subrecipients.

Write it in the third person for a public audience, as it will be publicly available on the OJP website if the project is awarded.

# Proposal Narrative

Description of the issue

Project design and implementation

- Memorandums of understanding/agreements and a description of partnerships with correctional agencies, only if the correctional agency is not the lead applicant.
- Description of requested priority consideration.

# Proposal Narrative (cont.)

Capabilities and competencies

Plan for collecting required data on performance measures

Timeline for project goals, objectives, and deliverables

# Treatment Service Provider Certification

- Appendix A
- Signature of Authorized Representation
- Documentation confirming proposed treatment providers compliant with licensing, accreditation, and certification requirements

## **Appendix A: Mandatory Treatment Service Provider Certification: Provider Licensing/Accreditation/Certification Documentation Requirement**

As the authorized representative of *[insert name of applicant organization]*, I assure the Bureau of Justice Assistance the following:

All collaborating service provider organizations listed in this application meet applicable licensing, accreditation, and certification requirements.

As the authorized representative, I also understand that the following information is required to receive funding, and these materials have been included with the application materials:

- Letter of commitment that specifies the nature of the participation and what service(s) will be provided from every service provider organization listed in the application that has agreed to participate in the project.
- Documentation that all service provider organizations collaborating on the project have been providing relevant services for a minimum of 2 years prior to the date of the application in the area(s) in which services are to be provided. Official documents definitively establish that the organization has provided relevant services for the last 2 years.
- Documentation that all collaborating service provider organizations are in compliance with all local (city, county), state, and tribal requirements for licensing, accreditation, and certification or official documentation from the appropriate agency of the applicable state, tribal, county, or other governmental unit that licensing, accreditation, and certification requirements do not exist.

**Note:** Official documentation is a copy of each service provider organization's license, accreditation, and certification. Documentation of accreditation will not be accepted in lieu of an organization's license.

A statement by, or letter from, the applicant organization or from a provider organization attesting to compliance with licensing, accreditation, and certification, or that no licensing, accreditation, certification requirements exist, does not constitute adequate documentation.

Signature of Authorized Representative

# Assurance to Collect and Report on Recidivism

- Appendix B
- Signed by Chief Executive
- Agreement to collect and report on recidivism for each program participant

## Appendix B: Mandatory Chief Executive Assurance to Collect and Report Recidivism Indicator Data

I hereby assure that, if awarded grant funds under the Improving Substance Use Disorder Treatment and Recovery Outcomes for Adults in Reentry Program, my organization will collect unique identifiers and recidivism indicator performance data for each program participant and will aggregate all such data and submit them via Just Grants as required upon grant closeout. I understand that the inability or refusal to submit such data after an award is made may impact my organization's ability to receive future Bureau of Justice Assistance competitive grant funding.

Signature

Title

Date

# Grantee Deliverables

- Action plan consisting of a program description, program services, and activities.
- Final report that documents the intervention, outcomes, and lessons learned.





# Allowable Costs



Salary and  
benefits  
Subawards



Medication  
Supplies



Curricula  
Screening and  
assessment  
tools



Transitional  
housing  
Transportation  
Crisis Response  
Services



Equipment  
Materials  
Training  
Travel

# Review Criteria

Applications that meet the basic minimum requirements will be evaluated by peer reviewers on:

Statement of the Problem/Description of the Issue (10%)

Project Design and Implementation (40%)

Capabilities and Competencies (25%)

Plan for Collecting the Data Required for this Solicitation's Performance Measures (15%)

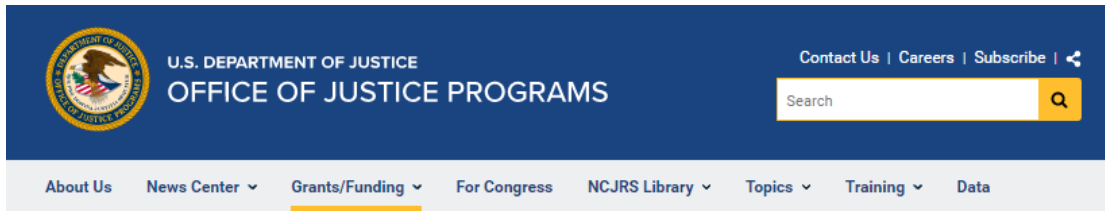
Budget (10%)

## SECTION 4

# APPLICATION RESOURCES



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[Home](#) / [Grants/Funding](#) / [Applicant Resources](#)

# OJP Grant Application Resource Guide

## SAM.gov Entity Validation Update [↗](#)

GSA implemented a new process to validate an entity's legal business name and physical address when requesting a Unique Entity Identifier (UEI) and for completing a SAM.gov entity registration. Due to a high volume of requests, entity validations are taking longer than expected to process. This validation process is now taking 7-10 business days, and in some cases longer.

**OJP strongly recommends starting your SAM.gov registration process as soon as possible to allow the time necessary to process entity validations well in advance of the Grants.gov due date posted in the solicitation.** Read [this FAQ](#) for more information.

The Office of Justice Programs (OJP) Grant Application Resource Guide ("Guide") provides guidance to assist OJP grant applicants in preparing and submitting applications for OJP funding. It addresses a variety of policies, statutes, and regulations that apply to many (or in some cases, all) OJP program applicants, or to grants and cooperative agreements awarded in fiscal year (FY) 2023. Some OJP programs may have program solicitations that expressly modify a provision of this Guide; in such cases, the applicant is to follow the guidelines in the solicitation as to any such expressly modified provision.

## Contents [↗](#)

- [How To Apply](#)
- [Application Elements and Formatting Instructions](#)
  - [Complete the Application for Federal Assistance\(Standard Form \(SF\)-424\)](#)
  - [Disclosure of Lobbying Activities](#)
    - [Unique Entity Identifier and System for Award Management \(SAM\)](#)
  - [Proposal Abstract](#)
  - [Budget Preparation and Submission Information](#)
    - [Detailed Computations and Allowable Costs](#)
    - [Narrative Justification for Every Cost](#)
    - [Consolidated Budget Summary](#)
    - [Information on Proposed Subawards \(if any\) and Proposed Procurement Contracts \(if any\)](#)
    - [Indirect Cost Rate Agreement \(if applicable\)](#)
  - [Tribal Authorizing Resolution \(if applicable\)](#)
- [Application Attachments](#)
  - [Applicant Disclosure of Pending Applications \(Duplication in Cost Items\)](#)
  - [Applicant Disclosure and Justification – DOJ High Risk Grantees](#)
  - [Research and Evaluation Independence and Integrity](#)
  - [Disclosure of Process Related to Executive Compensation](#)
- [Financial Information](#)
  - [Financial Management and System of Internal Controls](#)
  - [Financial Management and System of Internal Controls Questionnaire \(including Applicant Disclosure of High-Risk Status\)](#)
  - [Cost Sharing or Matching Requirement](#)
  - [Pre-agreement Costs \(also known as Pre-award Costs\)](#)
  - [Limitation on Use of Award Funds for Employee Compensation; Waiver](#)
  - [Prior Approval, Planning, and Reporting of Conference/Meeting/Training Costs](#)
  - [Costs Associated with Language Assistance \(if applicable\)](#)
- [Application Review Information](#)
- [Federal Award Administration Information](#)
  - [Federal Award Notices](#)
  - [Administrative, National Policy, and Other Legal Requirements](#)
  - [Information Technology \(IT\) Security Clauses](#)
  - [General Information about Post-Federal Award Reporting Requirements](#)
- [Programmatic Information](#)
  - [Evidence-Based Programs or Practices](#)
  - [Information Regarding Potential Evaluation of Programs and Activities](#)
  - [Note on Project Evaluations](#)
- [Other Information](#)
  - [Freedom of Information and Privacy Act \(5 U.S.C. § 552 and 5 U.S.C. § 552a\)](#)
  - [Provide Feedback to OJP](#)
  - [To Become an OJP Peer Reviewer](#)



About ▾ Training ▾ Resources ▾ User Support ▾ Library ▾ News & Updates

# Learn About the Department of Justice's Grants and Payment Management Systems

[JustGrants Login](#)

The Justice Grants System (JustGrants) is the Department of Justice's grants management system for the Office of Community Oriented Policing Services (COPS Office), the Office of Justice Programs (OJP) and the Office on Violence Against Women (OVW).

The JustGrants Resources website is an entryway into information about JustGrants and the system itself. Through this portal both award recipients and applicants can access [training resources](#) and [user support options](#), find answers to [frequently asked questions](#) and [sign up for the JusticeGrants Update e-newsletter](#).

Users can also [log in to JustGrants](#) through the site.

## News Flash

**Feb 21: [Register Now! March Dates Added for Virtual Q&A Sessions](#)** 

**Aug 10: [Review New and Updated JustGrants FAQs](#)** 



### JustGrants Login

Select the access graphic above to log in to the Justice Grants System (JustGrants).



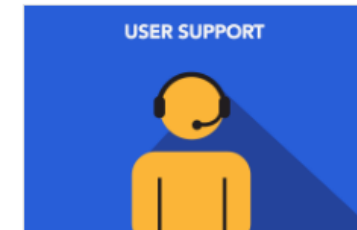
### Training

Learn to navigate JustGrants effectively and complete various essential grants management tasks.



### FAQs

Find answers to frequently asked questions regarding the Justice Grants System (JustGrants) and the Automated Standard Application for Payments (ASAP).



### User Support

Access self-service, topic-specific, and technical support options for assistance in using the JustGrants System.



### Resources

Links to resource guides, financial and administrative resources for grant management, funding opportunities, and ASAP training and resources.



### News & Updates

View the latest information and updates on DOJ's grants management and payment management systems and sign up for JusticeGrants Updates emails from the COPS Office, OJP, and OVW.

# Application Assistance

## Grants.gov

- Provides technical assistance with submitting the **SF-424** and **SF-LLL**.
  - **Customer Support Hotline**
    - 800–518–4726 or 606–545–5035
    - Operates 24 hours a day, 7 days a week, except on federal holidays.
  - **Web and Email**
    - <https://www.grants.gov/web/grants/support.html>
    - [support@grants.gov](mailto:support@grants.gov)
- Provides information on available federal funding opportunities for various federal agencies.

# JustGrants Technical Support

- Provides technical assistance with submitting the full application in DOJ's Justice Grants System (JustGrants).
- **Customer Support Hotline:**
    - 833–872–5175
    - Monday – Friday between 7:00 a.m. and 9:00 p.m. ET
    - Saturday, Sunday, and federal holidays from 9:00 a.m. – 5:00 p.m. ET
  - **Web and Email**
    - <https://justicegrants.usdoj.gov/user-support>
    - [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov)

Email Updates  
Text OJP [your  
email address] to  
468-311 to  
subscribe.

(Message and data  
rates may apply.)



The screenshot shows the top navigation bar of the U.S. Department of Justice Office of Justice Programs website. On the left is the official seal of the Office of Justice Programs. To its right, the text reads "U.S. DEPARTMENT OF JUSTICE" and "OFFICE OF JUSTICE PROGRAMS". On the far right, there are links for "Contact Us", "Careers", "Subscribe", and a share icon. Below these links is a search bar with the word "Search" and a magnifying glass icon. A secondary navigation bar below the header contains links for "About Us", "News Center", "Grants/Funding", "For Congress", "NCJRS Library", "Topics", "Training", and "Data".

[Home](#)



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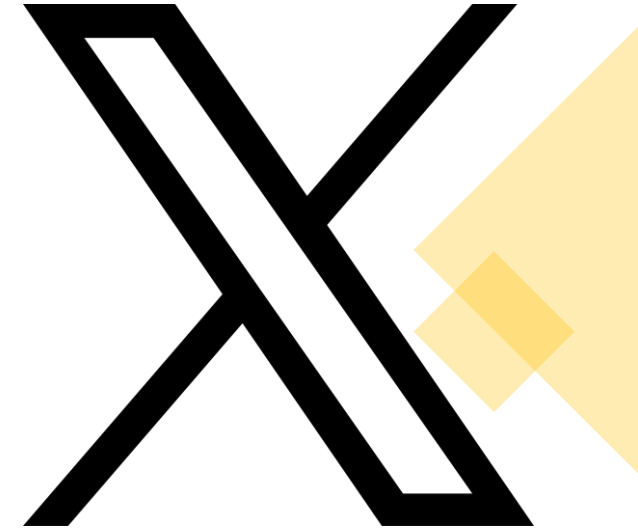
### Stay Connected [↗](#)

- Subscribe to:
  - [OJP News Releases](#) for the latest OJP press releases and publication advisories
  - [JUSTINFO](#), a twice-monthly email newsletter
  - [Funding News](#), a weekly notice of new grant opportunities and application tips
  - [JusticeGrants Update e-newsletter](#) for the latest information and updates on JustGrants, DOJ's grants management system
  - [OJP email newsletters](#) and topical messages available from OJP program offices (BJA, BJS, NIJ, OJJDP, OVC, and SMART)
- Sign up for [U.S. Department of Justice Email Updates](#)

<https://www.ojp.gov/subscribe>

# Stay Connected!

- **Facebook:** <https://www.facebook.com/DOJBJA>
- **Twitter:** <https://twitter.com/DOJBJA>
- **YouTube:** <https://www.youtube.com/dojbja>
- Use the QR code to subscribe to “**Justice Matters**” and “**News From BJA**” to receive the latest information from BJA and the field.
- For information on funding opportunities, publications, and initiatives, visit **BJA’s website:** [www.bja.ojp.gov](http://www.bja.ojp.gov).





## Additional Questions?

### Contact the **OJP Response Center**:

- Email: [grants@ncjrs.gov](mailto:grants@ncjrs.gov)
- Toll free: 800–851–3420
- TTY: 301–240–6310 (hearing impaired only)

The Response Center hours of operation are 10:00 a.m. to 6:00 p.m., ET, Monday through Friday.

# Reminder: Dual Deadlines

Applications must be submitted in a two-step process, each with its own deadline:

- **Step 1:** Submit an SF-424 and an SF-LLL at **Grants.gov**.
- **Step 2:** Submit the full application, with attachments, at **JusticeGrants.usdoj.gov**.

**NOTE:** Submission deadline times for both Grants.gov and JustGrants are now 8:59 p.m. ET, not 11:59 p.m. ET as in past years.

**Read the solicitation carefully for further guidance.**

# Quick Reference: Important Contacts



For technical assistance submitting the **SF-424** and **SF-LLL** into [Grants.Gov](https://www.grants.gov), **call:** 800–518–4726 or 606–545–5035, 24 hours a day, or **email:** [support@grants.gov](mailto:support@grants.gov).



For technical assistance submitting the **full application** into JustGrants, **call:** 833–872–5175, 7–9 ET, M–F, and 9–5 ET, weekends and holidays, or **email:** [JustGrants.Support@usdoj.gov](mailto:JustGrants.Support@usdoj.gov).



For technical assistance with the programmatic requirements, **call the OJP Response Center:** 800–851–3420, 10–6 ET, M–F, or **email:** [grants@ncjrs.gov](mailto:grants@ncjrs.gov).



## Questions?

Enter in the **Q&A** box  
and send to **All**  
**Panelists.**